



REPORT OF:	HEAD OF CORPORATE DEVELOPMENT
AUTHOR:	RICHARD DAVIES
TELEPHONE:	01737 276025
E-MAIL:	richard.davies@reigate-banstead.gov.uk
TO:	LICENSING COMMITTEE
DATE:	19 JANUARY 2005

AGENDA ITEM NO:	10	WARD(S) AFFECTED:	
------------------------	----	--------------------------	--

SUBJECT:	DATES OF FORTHCOMING MEETINGS
PURPOSE OF THE REPORT:	TO CONSIDER POSSIBLE DATES FOR FORTHCOMING MEETINGS OF THE LICENSING COMMITTEE AND TO NOTE PROVISIONAL ARRANGEMENTS MADE FOR RESERVING POSSIBLE DATES FOR MEETINGS OF THE LICENSING SUB-COMMITTEES.
RECOMMENDATIONS:	
The Committee is recommended to approve the suggested dates.	

Licensing Committee

Members are asked to note that the Schedule of Meetings for 2005/06 will be considered by the Executive in March, 2005 and will contain proposed dates for this Committee for the municipal year commencing in May, 2005.

Prior to that, it will be necessary to hold further meetings of the Committee in the current municipal year to consider, inter alia, guidance expected from the government and from Lacors. It is hoped that the proposed guidance will be received in sufficient time for consideration to be given on 19th January to possible dates for future meetings of the Committee. It is provisionally suggested that the next meeting after that date should be held at some time in mid-February (following the Members' Briefing on 7th/8th February) with further meetings being held in March/April as appropriate.

Licensing Sub-Committees

The position relating to the Sub-Committees is extremely difficult to predict and consequently it has only been possible to make provisional arrangements at the present time. It is anticipated that the first meetings will be held towards the end of March, 2005. Having regard to other Council commitments and the practical issues involved, provisional bookings have been made for Sub-Committee meetings to be held on Tuesdays or on Friday mornings as required for the remainder of the current municipal year (May, 2005).

In view of the unpredictable nature of the business to be transacted by the Sub-Committees, proposed dates have not been included in the draft Schedule of

Meetings for 2005/06 to be considered by the Executive in March. By the time the new municipal year commences in May 2005 a clearer picture may have emerged on the likely frequency of meetings required and the availability of Members to attend meetings on specific dates/times.

In the meantime, Members are asked to note the provisional arrangements made in the current municipal year.

Background Papers: None.